

Template letter 13

Refusal letter under section 18(d) OIA / section 17(d) LGOIMA— Information soon to be publicly available

[Date]

[Name and address of requester]

Dear [name]

Official information request for [brief detail of subject matter of request]

I refer to your official information request dated [date] for [brief detail of the subject matter of the request].

We will be publishing this information soon [provide details of how and when this will be published].

We are therefore refusing your request under section [18(d) of the OIA / 17(d) of the LGOIMA] on the basis that the information will soon be publicly available. We will write to you again to let you know once the information is published.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

If you wish to discuss this decision with us, please feel free to contact [details of contact person].

Yours sincerely

[Name]